Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT LAL CHAKRADHAR SHAH COLLEGE
Name of the head of the Institution	Dr KR Mandavi
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07747248023
Mobile no.	9425593004
Registered Email	principal_lcs@rediffmail.com
Alternate Email	jparteti1963@gmail.com
Address	LCS College, Chowki
City/Town	Ambagarh Chowki
State/UT	Chhattisgarh

Pincode	**491665**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**JR Parteti**
Phone no/Alternate Phone no.	**07747248023**
Mobile no.	**7354644646**
Registered Email	**jparteti1963@gmail.com**
Alternate Email	**partetijayram@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**http://lcscollege.in/news/aqar-2015-16/**

4. Whether Academic Calendar prepared during the year

	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	**http://lcscollege.in/news/iqac/1556/**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	**Period To**
2	**C**	**1.75**	**2017**	**23-Jan-2017**	**22-Jan-2022**

6. Date of Establishment of IQAC	**04-Jul-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	**Date & Duration**	**Number of participants/ beneficiaries**
NAAC Accreditation	**29-Dec-2016 2**	**43**
Regular Meeting of IQAC to review College activities	**15-Feb-2017 1**	**6**
Regular Meeting of IQAC to review College activities	**19-Dec-2016 1**	**6**
Regular Meeting of IQAC to review College activities	**25-Aug-2016 1**	**6**

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
LCS College	**Construction/Rennovation of New Infrastructure**	**Janbhagidaari Samiti**	**2016 1**	**121313**
LCS College	**Construction of New Infrastructure**	**State Government**	**2016 1**	**3888000**

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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**

Upload latest notification of formation of IQAC	**View File**
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	**View File**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
If yes, mention the amount	**10121313**
Year	**2016**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. NAAC Second Cycle Accreditation 2. Initiation of Construction of New Class room 3. Renovation of New Smart Class Room 4. College Campus Cleanliness

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Renovation of Room for SMART Class	**Renovation of Room for SMART Class was done by Janbhagidari Funds**
Construction of New Class rooms	**Construction of Six New Class rooms was initiated from State Government Grants**
Second Cycle NAAC Accreditation	**Second Cycle NAAC Accreditation was completed in December**
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14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**29-Dec-2016**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2017**
Date of Submission	**11-Mar-2017**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being a Government Affiliated College the academic activities are conducted according to the guide lines of Department of Higher Education and Affiliating University.At the begining of every academic year a staff council meeting is held in which Head of the institution instructs Teaching and Non teaching staff of their roles and responsibilities. Annual Academic Calendar is uploaded in the College Website and published in the College Prospectus. Time table for conduct of Classes is prepared and displayed in College Notice Board. Teachers follow the prescribed Syllabus and utilize the Library facility and ICT resources to gather and deliver instructional material. It is worth noting that being a rural institution most of the students are from poor background, for these students special book bank facility is provided.Previous year question papers are available in the library for students and teachers. Teachers maintain teaching record as teaching diaries and attendance registers which are duly certified by the Principal at the end of each month and submitted at the end of each academic year.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill

No file uploaded.

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Home Science/ Political Science Electives	Nill
BCom	B.Com Final with 4 Elective Groups	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nill

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	Nil	Nill

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Structured feedback form was printed in English and Hindi and given to Students and Parents.The feedback was collected from Students and Parents. The feed back was placed before and analysed by IQAC. Inputs from the Feedback and suggestions from the stakeholders are directed towards Teaching departments by IQAC and utilized for over all improvement of the teaching learning process and progress of the Institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Political Science	35	26	21
MA	Economics	35	28	26
MA	Hindi	35	50	35
MSc	Chemistry	30	80	30
BCom	Nil	75	30	26
BA	Nil	350	500	350
BSc	Biology/Maths	180	250	158

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1274	207	13	3	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
27	12	10	7	1	2

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system is available in our institution. Regular Professors and Contract Teachers appointed from Janbhagidari and as Guest lecturers apart from their academic responsibilities act as student mentors. Senior Professors take the responsibility of advising Fresher students for making their transition from school to college. Young guest lecturers act as peer mentors for PG students helping them in choosing topics of assignments and future career opportunities. Apart from availability during College hours, the teacher's Phone/e-Mail contact information is also available which help students contact the teacher any time. Mentoring system help the students overcome academic difficulties, develop confidence and qualities of leadership and management, improve communication skills and make the student more connected to college and academics. This also helps in improvement of student attendance record, reduce drop-out rate and enhance the quality of Campus experience of the student.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1481	27	1:55

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
27	27	Nill	19	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	1	Final Year	25/04/2017	28/06/2017
BA	2	Final Year	04/05/2017	17/06/2017
BCom	3	Final Year	10/04/2017	07/06/2017
MSc	Chemistry	VI Semester	06/06/2017	24/07/2017
MA	Hindi	VI Semester	06/06/2017	20/07/2017
MA	Political Science	VI Semester	06/06/2017	22/07/2017
MA	Economics	VI Semester	06/06/2016	24/07/2017

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Presently our College is adhering to the Evaluation process of Pt.RSU Raipur. As mandated by the affiliating university Evaluation process include Annual/Semester exams as well as Half Yearly/Internal exams and Practical/Viva conducted for Faculty of Science.Students are advised by respective teachers on strategies to prepare and take exams. Students are also provided previous year question papers in the college library which help them in preparation for the university exams. Timely display of the results of internal assessment/half yearly exams help the student in assessing their weakness and provide an opportunity for improvement during University exams. Students performance during internal/half yearly exams are discussed and poor performing students are counseled to help them improve during Annual/ Semester end examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College adheres to the Academic schedule of the affiliating university. Every year an academic calendar from affiliating university is received and the College conducts its activities like Admission, Academic session, Half yearly exam, Practical exam and Annual/Semester exams according to the guidelines/time line of the University Academic Calendar.Academic calendar is displayed in college website and is also published in the college prospectus.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

Nil

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1	BSc	Bio/Math	62	43	69
2	BA	Nil	269	148	55
3	BCom	Nil	8	4	50
4	MSc	Chemistry	26	13	50
5	MA	Hindi	28	28	100
6	MA	Political Science	8	6	75

| 7 | MA | Economics | 26 | 24 | 92 |

| **View File** |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

| **Nil** |

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	Nil	Nill	0

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nill

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nill	0	Nil	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of	Year of	h-	Number of citations	Institutional affiliation as mentioned

Paper	Author	journal	publication	index	excluding self citation	in the publication
Nil	Nil	Nil	Nill	Nill	Nill	Nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	Nill	Nill	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachhta Rally	NCC	1	453
Seminar on Anti Tobacco awareness	NCC	1	68
Cultural Program in AIDS Awareness in Singhabhedi Village	NSS	1	90
Campus Cleanliness Drive	NSS	1	70
Campus Cleanliness Drive	NSS	1	75
Nasha Unmoolan Program in Adopted Village Metepar	NSS	1	45
Tree Plantation in Adopted Village Metepar	NSS	1	42

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Prevantive Health Camp	NCC/Health Department/RUSA	Health Camp	1	59
Blood Donation	NCC/Health Department	Blood Donation Camp	1	76
Eye Donation Seminar	NCC/Health Department	Seminar	1	150
SVEEP Program	NCC/State Election Commission	Rally on Electorate awareness	1	305
Lecture on World AIDS Day	NSS/Health Department	Awareness Lecture	1	81

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nill	Nill	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nil	Nill

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
40	40

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Nill	0	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	53007	3858848	615	120000	53622	3978848
Reference Books	266	28000	73	20000	339	48000

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	43	0	1	1	0	4	7	100	0
Added	4	0	0	0	0	0	0	0	0
Total	47	0	1	1	0	4	7	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
5.12	0	45	28000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has a well established system for maintaining and utilizing the physical, academic and support facilities and to ensure its effective utilization. Time-Table Committee and HOD of concerned department in consultation with Principal decide the allocation of Theory and Practical periods to ensure optimum utilization of class rooms and Labs. Head of the Departments (HOD), Teaching Faculties and Lab support staff are given responsibility of maintaining lab equipment. Entry of the students in labs is restricted by permission of the concerned subject Teacher. Practicals and use of equipments are strictly conducted under supervision of teachers and lab attendants. College Library Committee in consultation with teaching departments facilitate procurement of the required books.Book-Bank facility is available for poor ST/SC students. Students can avail book issue during exam duration against payment of cost of books. On return, deposit money is refunded. Facility of Internet connection is provided in the form of leased Line with Broadband speed of 100 MBPS. Smart classroom and classroom with Projectors are used for PPT and Lectures. The college has sports facilities for Badminton,Volleyball, Cricket, Football, Atheletics, Table tennis, Carrom and Chess. Every year sports items are purchased from College Sports funds/State government allocations.The college also has its own play ground. Students going for University, Sector, State and National games are financially supported from College Sports funds. The College has well ventilated and spacious classrooms with sufficient provisions of Fans, Lighting and Furniture. Classrooms are also used for University Examinations, Competitive Examinations, Guest Lectures etc. Auditorium is used for cultural programmes. Meetings of Staff Council, IQAC, different committees etc. are held in Smart Class. College also has its ownGuest house Built from UGC 11th Plan Grant. It is used for Accommodating Guests and Faculty members. The College Guest House is also given on rental basis for Social and Community Activities.

http://lcscollege.in/news/iqac/procedures-and-policies-for-maintaining-and-utilizing-physicalacademic-andsupport- facilities/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	PMS/BPL	1190	3941397
Financial Support from Other Sources			
a) National	National Merit Cum Means	4	40000
b)International	Nil	Nill	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
World Yoga Day	21/06/2016	210	NCC

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	Career Guidance Seminar	Nill	70	Nill	Nill

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Nil	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	15	BA	Arts	LCS College	MA
2017	10	B.Sc	Science	LCS College	M.Sc Chemistry

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Day	College	100
Sector Level Mahila Kabbadi	Sector	50
Annual Sports	College	50

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award

for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	State Level Certificate in Kabbadi	Nill	1	Nill	00	Lateshwari Potavi
2016	State Level Certificate	Nill	1	Nill	00	Gayatri Koreti

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a Student Council. Election of the Student Representatives was held on 28/06/2016 for election of President, Vice President and Secretory and Class representatives. The elected student representatives were sworn on 24/9/2016. In addition to this PG Departments have their own Postgraduate Councils whose office bearers were sworn on 19/09/2016

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

90

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Meet held on 18/03/2017

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Head of the Institution delegates the functional Responsibilities to Various committees such as Admission Committee, Purchase Committee, Examination Conducting Committee, Discipline Committee, College Development Committee, Library, Sports, Scholarship Committee, Women Cell, College Cleanliness Committee etc. Students through Student Council and Postgraduate Councils also participate in functioning of College.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curricular activities are carried according to the affiliating University Syllabus.
Teaching and Learning	Academic calendar of the affiliating University is followed in conducting Academic activities of the College. Teaching-Learning process and progress is discussed in the Staff Council/Department meetings. Apart from Class room lectures, Student Power point presentation, Seminar lectures are conducted.
Examination and Evaluation	We follow and adhere to the norms set by our affiliating university in the matter of conduct of Examination. Apart from the Annual/Semester exams of the University, Half Yearly/Model/Internal Exams are conducted in the College. Regular Faculty members also act as External Examiners for conduct of Practical/Viva of other Colleges.
Research and Development	The college extends its support and encourage faculty members to participate in National/International Conferences, Training programs and Publish research articles in UGC approved Journals.
Library, ICT and Physical Infrastructure / Instrumentation	According to the Funds received by State Government books are purchased according to the requirements. Books are purchased from the Akasmic Nidhi(Contingency Fund), Book Bank Funds, BPL, ST/SC book Bank Funds.Furniture, Instruments, Chemicals and Computers are purchased according to the requirement from funds received from State Government.
Human Resource Management	Permanent teaching and Non teaching staff are appointed according to State Government Rules. Vacant positions in teaching departments are also filled by Guest Lecturers according to the regulations of State Government. P.G Course in Chemistry and B.Com is conducted by the Jan Bhagidari, so Faculty for

	these Courses are also appointed by the Janbhagidari Samiti. Non-teaching staff including Two Computer Operators and a Gardner is appointed from the Jan Bhagidari.
Industry Interaction / Collaboration	Presently we do not have any Collaboration with Industry. Although Students are taken for Industrial Visits.
Admission of Students	Every year college admission are given on merit basis following rules and regulations and Reservation Policy of State Government. Apart from this special quota for Freedom Fighter/Disabled/ Sports person is also provided for admission of Students according to Government Policy.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	IQAC is instrumental in planning and development activites of the College. IQAC office has its own Computer system, Printer and data storage devices. Apart form this teaching departments also have Computer systems and access to internet.
Administration	The College has its own website on which relevant information about Departments, College Activites, Examination etc. are updated. Apart from Teaching deparments Office has Four Computers, Printers, FAX, Photocopiers. Information with Offices of Higher Education, Other Colleges, RUSA, AISHE etc. are exchanged through College e-Mail.The College has Biometric system for staff attendence. The college has CCTV Cameras at strategic locations of campus through which College activities are monitored by the Head of the institution.
Finance and Accounts	e-governance in Finance and Accounts has been implemented through ekoshonline.cg.nic.in Under e-governance in Finance and Accounts, online payroll system has been established with State Government Treasury for disbursal of salaries and pensions directly in to the bank accounts of the employees and pensioners. Most payments to vendors are made through NEFT.
Student Admission and Support	Relevant information regarding teaching departments,admission are displayed on college website. Online admission process is implemented.
Examination	Many procedures related to University examinations: like online enrollment list, online list of roll numbers, online issuing of admit card, online

filling of examination form, online filling of Internal Exam and Practical exam marks, online access to results etc has been implemented.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nill	Nil	Nil	Nill

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nil	Nil	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nill	Nill	Nill	0

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	19	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
As per Government Norms. 1. Medical leave. 2. Employee Provident Fund granted as per PF rules. 3. Gratuity – applicable to every staff member after 5 years of permanent service. 4. Full paid maternity leave – 180 days fully paid maternity leaves to all the female employees. Paternity Leave to male employees according to Government rules. 5. Encashment of EL at the end of service. 6. Timely disbursement of salary at the month end. 7. Study leave for pursuing higher studies.	As per Government Norms. 1. Festival advance. 2. Medical leave – as per Government rules. 3. Employee Provident Fund granted as per PF rules. 4. Gratuity– applicable to every staff member after 5 years of permanentservice. 5. Full paid maternity leave – 180 days fully paid maternity leaves to all the female employees. Paternity Leave to male employees according to Government rules. 6. Encashmentof EL at the end ofservice. 7. Timely disbursement of salary at the month end.	1. Scholarship schemes like Post Matric Scholarship, BPL Scholarship, National Merit Cum means Scholarship. 2. Book bank facility for poor ST/SC students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Nil

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Janbhagidari Funds	121313	Renovation of SMART Class room

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6.4.3 – Total corpus fund generated

121313

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Every year Parent-Teacher meeting is held to discuss issues of students with their respective parents. 2. Feedback from parents is Collected. 3. Suggestions to improve College functioning and facilities are invited and discussed.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Maintainence of Clean Campus through Cleanliness drive by NSS Students • Placement of Dustbins • Maintainence of Green Campus through Plantations

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	SVEEP Rally	12/08/2016	12/08/2016	12/08/2016	305
2016	NAAC Accreditation	29/12/2016	29/12/2016	30/12/2016	43

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The College does not have renewable energy resources, but we make conscious effort to save energy by using LED bulbs and gradually discontinuing the use of energy consuming bulbs.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	5
Braille Software/facilities	No	Nill
Rest Rooms	No	Nill
Scribes for examination	Yes	2
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	15/09/2016	1	Tree Plantaion in NSS Adopted village Metepar	Green Landscaping and Control of Air Pollution by tree plantation	42
2016	1	1	24/10/2016	1	Cultural	Promote anti	65

						Program to promote message of Nasha Unmoolan	addiction message in the Society	
2016	1	1	24/09/2016	1	NCC Blood Donation Camp	Blood donation by NCC Cadets to local Health centre Blood Bank	76
2016	1	1	07/12/2016	1	Preventive Health Camp	Health Checkup for Local community	10

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student code of conduct	01/06/2016	Code of conduct for students is published in college prospectus. It is also displayed in College entrance. Regular monitoring is done by Faculty members and college staff.
Suvidha Handbook, State Government of Chhattisgarh	01/01/2016	Suvidha Handbook provides rules and guidelines in accordance to the mandates for Government Employees of Chhattisgarh. The Book is referred to for various guidelines regarding code of conduct for all stakeholders including professors, students and staff, leave rules, travel rules and other important areas that required attention to maintain values and professional ethics in the field of academia.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2016	15/08/2016	100
Qaumi Ekta Diwas	19/11/2016	19/11/2016	100
Republic Day	26/01/2017	26/01/2017	100

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Our College buildings have Rain Water Harvesting at Three Sites. 2. Regular Plantation drives are conducted by NSS/NCC Cadets. 3. Regular Cleanliness drive conducted by NSS/NCC Cadets. 4. Placement of Dustbins to maintain cleanliness. 5. Tobacco and Smoking Free Campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Promoting Cleanliness 2. Promoting Health and Wellness

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://lcscollege.in/news/iqac/best-practice-2016-17/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our College is one of the oldest Higher Education institution in Scheduled area of Ambagarh Chowki. It serves the Higher Education needs of adjoining Tribal belt. The main distinctive vision, priority and thrust of our College is to provide quality and affordable education to students of poor rural background. A number of State government initiatives are applied through the college towards this area. These include provision of Post matric Scholarships(PMS), Below Poverty Line(BPL) scholarships. Special allocation for purchase of Library books. We at the College strive towards promoting Academic excellence, for this Gold medals are awarded to merit holders across all disciplines and classes.

Provide the weblink of the institution

http://lcscollege.in/news/iqac/institutional-distinctiveness/

8.Future Plans of Actions for Next Academic Year

1. Extension of Infrastructure facilities 2. Encouragement of Faculty Participation in Research Activities 3. Opening of New PG Courses